



Ohio Family and Children First

Governor's Office
Ted Strickland Governor

MEMORANDUM

Cabinet Council

Department of Aging
Department of Alcohol and Drug Addiction Services
Department of Education
Department of Health
Department of Job and Family Services
Department of Mental Health
Department of Developmental Disabilities
Department of Rehabilitation and Correction
Department of Youth Services
Rehabilitation Services Commission
Office of Budget and Management
Office of the First Lady

State Office

Governor's Office
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Columbus, OH 43215
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(614) 728-0170 (f)
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Regional Offices

North Central
240 W. Lake St., Unit C
Oak Harbor, OH 43449
(419) 898-3631

East Central
1680 Madison Avenue
Wooster, OH 44691
(330) 263-3632

South Central
1512 South U.S. 68
Suite B100
Urbana, OH 43078
(937) 484-1526

To: FCFC Coordinators / Directors
From: Angela Sausser Short, OFCF Director
Date: March 22, 2010

A handwritten signature in black ink that reads "Angela Sausser Short".

RE: FCFC Service Coordination Mechanism Guidance, 2010

At the beginning of SFY 10, each county Family and Children First Council (FCFC) that intended to request System of Care Family Centered Services and Support funding signed a statement assuring that certain required components of service coordination were in place at that time, or would be in place by June 30, 2010.

On behalf of the Cabinet Council, OFCF is requesting the submission of each county's updated service coordination mechanism to verify that the specified components in the signed assurance statements are in place.

The attached guidance document is provided as a resource and to give direction for review and revision of the county FCFC Service Coordination Mechanism (SCM) as required in Ohio Revised Code (ORC) 121.37 and 121.38.

Ohio Family and Children First will accept the required documents as outlined on page 16 of the guidance between May 1 and July 31, 2010. **All completed documents must be submitted by July 31, 2010. County FCFCs will not be able to access SFY 11 FCSS or OCBF funding until these documents are submitted and approved.** The required documents should be submitted electronically (except for the signature page which can be emailed, mailed, or faxed) to OFCF, Attention: Tammy Payton at: Tammy.Payton@governor.ohio.gov. For your convenience, several attachments can be completed electronically (see separate attachment).

The county FCFC Service Coordination Mechanism will be reviewed by the OFCF Regional Coordinator and the State Service Coordination Committee to ensure compliance with O.R.C. 121.37 and 121.38. Each county FCFC will receive feedback that will include the mechanism's strengths and any areas needing improvement. If components are out of compliance with the ORC, the county will be informed and will not be able to access funding until such components are addressed.

If technical assistance is needed either in updating the FCFC Service Coordination Mechanism or after feedback is received, please contact your OFCF Regional Coordinator.

Thank you in advance for your time and attention to this request.