

KEY DATES FOR COUNTY FCFCs In Calendar Year 2016

OFCF OPERATIONAL CAPACITY BUILDING FUNDS GRANT APPLICATION

- Designation of Administrative Agent Form for SFY 17 is due January 16, 2016.
- SFY 17 Operational Capacity Building Funds Grant application is due July 31, 2016.

FCFC H.B. 289 SHARED PLAN

- H.B. 289 Shared Plan Update is due July 31, 2016 (to be submitted along with the Operational Capacity Building Funds Grant application).

HELP ME GROW

Central Coordination for Part C and HV

- SFY 17 Contract issue date **TBD**.

Part C & GRF Grant:

- GMIS 2.0 training **_there are not prescheduled trainings. If the AA needs GMIS training then they must submit the GMIS form with their NOAIF.**
- Part C Application for SFY 17 is due **TBD**.
- Notice of Award (NOA) posted in GMIS – Approximately 6/1/16.
- SFY 16 Part C Required Expenditure Reports: Submit quarterly expenditure reports via GMIS. Remaining SFY 16 due dates are 1/15/16, 4/15/16 and 7/15/16. Final Expenditure Report is due 45 days after the end of the grant period which is 8/15/16 for SFY 16. *Outstanding obligations cannot be reported on the quarterly expense reports with the exception of the 4th quarter expenditure report.*
- Attachment A- Budget and Contract Expenditure Program reports: Final Budget due only if Administrative Agent contracted with another entity to provide the services outlined in the RFP; submit on GMIS Application page
- Program Reports - Update on enhancing the skill of Service Coordinators identified in the RFP application: final due 8/15/16 submit on GMIS Application page
- Inventory Report- list all equipment purchased with grant funds during FY16 (also must list equipment partially paid for with grant funds). Due August 15, 2016 (upload to the equipment section of the approved budget in GMIS)
- SFY 17 Part C Required Expenditure Reports: Submit quarterly via GMIS. First quarter due October 15, 2016

SYSTEM OF CARE – FAMILY CENTERED SUPPORTS AND SERVICES (FCSS)

- 1/13/16 – Deadline to submit RR form for reimbursement fund for January processing
- 2/1/16 - FCSS Projected Expenditures form for SFY 16 due
- 2/1/16 - Semi-Annual Report for SFY 16 is due and must be submitted via online survey
- 4/13/16 – Deadline to submit RR form for reimbursement funds for April processing (If no previous RRs have been submitted, OFCF reserves the right to reduce allocation)
- 5/13/16 - _Deadline to submit RR form for reimbursement funds for May processing date
- 6/6/16 - Deadline to submit RR from for reimbursement for June processing
- 6/30/16 - Deadline to spend all SFY 16 FCSS funds
- 7/15/16 - Deadline to submit final RR form for reimbursement of FY 16 FCSS funds
- 8/15/16 - FCSS Annual Report for SFY 16 is due via online survey.

SYSTEM OF CARE- ENGAGE

- 1/29/16 – ENGAGE 2nd Cohort Mid-Year reports due
- 2/29/16 – ENGAGE 1st Cohort Mid-Year reports due
- 3/31/16 – ENGAGE 2nd Cohort final disbursements to be processed
- ENGAGE 3rd Cohort Wraparound Facilitator Training. Locations, dates, and times:
 - Hancock County – April 5, 6 and 19 9am – 4pm
 - Stark County – April 14, 15 and 25 9am – 4pm
 - Montgomery County – April 28, 29, and May 5 9am – 4pm
 - Muskingum County – May 12, 13 and 26 10am – 5pm
- 6/15/16 – ENGAGE 3rd Cohort Cooperative Agreements due
- 6/30/16 –ENGAGE 2nd Cohort deadline to enroll youth or make infrastructure enhancements
- 7/30/16 – ENGAGE 3rd Cohort initial disbursement to be processed

CASH BASIS REPORT

- Cash basis report to State Auditor due 60 days after the end of council's fiscal year.